

Exporting Records from *EndNote* to *RefWorks*

If you are using **Version 8** or **Version 9** of *EndNote*, you can import *EndNote* libraries into *RefWorks*, by doing the following:

1. Login to your *RefWorks* account
2. Select **References/Import EndNote V8 Database**
3. Click on the **Browse** button to locate the *EndNote* library you wish to import
4. Specific the folder into which you wish to import records
5. Click on **Import**

If you are using **Version 7** of *EndNote*, to export records from *EndNote* to *RefWorks*, do the following:

1. In *EndNote*, open the file containing the records you wish to export to *RefWorks*.
2. Go to the *Style Manager* in *EndNote* (*Edit/Output Styles/Open Style Manager*).
3. Locate the output style named **RefMan RIS** and select it. (NOTE: Once you have selected this style once it will appear on the *Favourites* list which appears under **Edit/Output Styles**, and you can select it from there in future.)
4. Click on **File/Export** and save the file ensuring that you save it as the file type **.txt**.
5. Logon to *RefWorks* and select *References/Import*.
6. Set **Import Filter/Data Source** on **RIS Format**.
7. Set the **Database** on **RIS Format**.
8. Select the folder into which you wish the references to be imported.
9. Click on **Browse** to locate the file you are importing.
10. Click on **Import**.
11. Examine records imported to ensure they were imported cleanly. Edit records as necessary.