

Exporting Records from Refworks into EndNote

To export records from *RefWorks* into *EndNote*, do the following:

1. Logon to *RefWorks*
2. Click on **References/Export**
3. Select which references you wish to export (i.e. **All References** in any folder or **References in** a specific folder)
4. Select **Bibliographic Software (EndNote,Reference Manager,ProCite)**
5. Click on **Export to Text File**
6. A new window will appear containing the references you will export. Click on **File/Save As** in the new window and name the file, ensuring that you give it the file extension .txt, e.g. *search.txt*
7. Logout of *RefWorks* and open *EndNote*
8. In *EndNote*, select **File/Import**
9. Click on **Choose File** and locate the file you wish to import
10. Select **RefMan Ris** as the *Import Option*. If it is not on the initial pull-down menu, click on **Other Filters** to locate it
11. Click on the **Import** button.
12. Examine records imported to ensure they were imported cleanly. Edit records as necessary.