

Direct Export of Ovid Search Results to RefWorks

After reviewing search results and selecting records to export, go to the **Results Manager** which is located at the bottom of the screen. Follow the instructions below.

The screenshot shows the 'Results Manager' interface with four numbered callouts:

- Results:** Callout 1: '1. Indicate which results you wish to export.' Points to the 'Selected Results 1, 2' radio button.
- Fields:** Callout 2: '2. Select desired fields to export.' Points to the 'Citation + Abstract' radio button.
- Result Format:** Callout 3: '3. Under Result format, select Direct Export.' Points to the 'Direct Export' radio button.
- Actions:** Callout 4: '4. Click on Save.' Points to the 'Save' button.

2. Ensure that **Export results to RefWorks** is selected and click on **Continue**.

The screenshot shows the 'Export Results' dialog box with the following options:

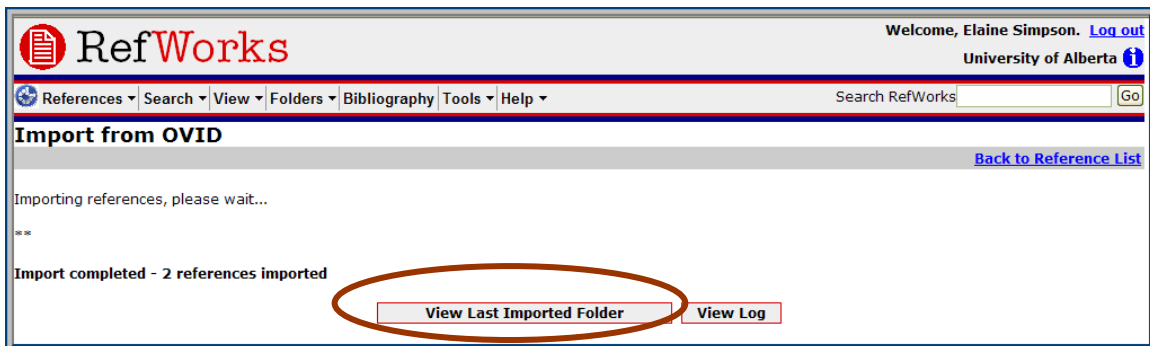
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- Export results to RefWorks**
- Export results to Endnote, Procite, or Reference Manager

3. After clicking on **Continue**, a screen should open prompting you to login to your RefWorks account.

The screenshot shows the 'RefWorks login center' page with the following content:

- Header: RefWorks login center
- Navigation: Home | Administration | Contact Us | Tutorial | Help
- Language: Choose Language...
- Message: Welcome to RefWorks
Your Online Research Management, Writing and Collaboration Tool
- Section: Write-N-Cite III Now Available
- Text: A Beta version of Write-N-Cite III (WNC III) for Windows is now available. This version of Write-N-Cite will work on the VISTA platform and with Word 2007 files. It will also work with Windows XP and Word 2003.
- Text: To install WNC III, logon to RefWorks and go to **Tools/Write-N-Cite**. On the Write-N-Cite page, scroll down to the download link for the WNC III plug-in and click on the link. It is recommended that WNC III users read the instruction pages for WNC III. A link to these will appear along with the download link or can be accessed directly by clicking [here](#).
- Note: NOTE: WNC III will not work on a MAC.
- Date: March, 2008
- Footer: RefWorks Terms and Conditions

4. After logging in, your results will be transferred into the **Last Imported Folder**. Click on **View Last Imported Folder** to view them and/or copy them into a different folder.



5. If you are not sure how well records are imported into *RefWorks* from a particular database, it is recommended that you browse the records imported to ensure that they have been imported 'cleanly' (i.e. that the correct information was imported into the correct *RefWorks* field). This is particularly important for databases like *ERIC* and *PsycInfo* where the non-journal records don't always import cleanly.

For any record that was not imported properly, click on the **Edit** button to correct the record.

For example, in the illustration below, the first two records were not imported properly. The references are to books, but they were imported into the 'Journal Reference' *RefType* and the bibliographic information for each item was imported into the *Notes* field instead of the *Author*, *Publisher*, *Place of Publication*, etc fields. You would then have to click on the **Edit** button for each of these records, change the *RefType* to *Book*, *Whole* and copy the bibliographic information into the correct fields.

